

# Family and Consumer Sciences CREDENTIALING CENTER

Assessing and Recognizing Excellence Since 1971

December 2, 2013



Dr. Leslie E. Wong, President  
San Francisco State University  
1600 Holloway Avenue  
San Francisco, CA 94132

Dr. Don Taylor, Dean  
College of Health and Social  
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204 HSS Building  
San Francisco State University  
1600 Holloway Avenue  
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Dr. Nancy Rabolt, Chair  
Department of Consumer and Family Studies/Dietetics  
329 Burk Hall  
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1600 Holloway Avenue  
San Francisco, CA 94132



Dear Dr. Wong, Dr. Taylor, and Dr. Rabolt:

In its November 1, 2013 meeting, the Council for Accreditation of the American Association of Family and Consumer Sciences voted to grant accreditation to the Department of Consumer and Family Studies/Dietetics at San Francisco State University. This action followed careful review and consideration of the Self-Study Report, the report of the site visit team, and the institution's response to the site visit report.

The Council for Accreditation commends the Department of Consumer and Family Studies/Dietetics and faculty members for high quality Family and Consumer Sciences programs. The following strengths are particularly noteworthy:

1. The Council for Accreditation commends Dr. Nancy Rabolt, Department Head and Unit Chair, for her significant contribution to the department despite only a 40% 12-month chair appointment combined with a 60% 10-month teaching appointment.
2. Faculty scholarly and creative activity as well as commitment to service and outreach is comprehensive and balanced despite heavy teaching and advising roles.

3. Part-time faculty members are actively engaged in scholarly productivity as well as departmental activities.
4. Faculty members are held in high esteem by students for their passion for the profession and their commitment to involve students in community service and field-based experiences.
5. Students typically are pleased with their individual programs and with their relationships with staff, faculty members, and administrators. Student retention and graduation rates attest to a positive environment.
6. The urban setting affords the Unit access to a wealth of community resources.

The Council for Accreditation makes the following recommendations to strengthen compliance with accreditation standards and to assist in further enhancement of the programs in the Department of Consumer and Family Studies/Dietetics:

1. Revise the Unit mission statement to reflect the mission statements of the University and College upon the completion of the University strategic plan. [Criterion 1.1(2)]
2. Ensure that systematic, broad-based, and integrated evaluation of the Unit mission and long and short-term goals is on-going and that a formal measurement of effectiveness is in place. [Criterion 1.2(4)]
3. Develop an advisory board with constitution/bylaws for the Department of Consumer and Family Studies/Dietetics in which participants provide input related to program enhancement, student achievement, marketing, and communication. [Criterion 1.2(5)]
4. Examine the Unit administrator's assignment to ensure sufficient time is allocated for administrative functions. [Criterion 1.4(3)]
5. Create a comprehensive departmental budget commensurate with that of comparable departments and which addresses faculty, operation, and maintenance needs. The budget should consider factors such as enrollment, field experiences, and facilities. [Criterion 1.5(2)]
6. Ensure that the methodology used for assessment leads to data which address the student learning outcomes related to the Body of Knowledge. [Criterion 2.2(1)]
7. Implement a plan in which reliable information on Department of Consumer and Family Studies/Dietetics aggregated student achievement/performance data and other measures are provided to the public on a timely and routine basis. [Criteria 2.2(1); 2.2(3)]
8. Develop a comprehensive and formal assessment system which links mission/university student learning objectives, Unit goals, and updated student outcomes in programs as well as in field experiences. A comprehensive system would include data on students, programs, faculty members, and Unit operations. [Criterion 2.2(Intent)]

9. Develop a departmental field experience handbook to serve as documentation related to learning objectives, procedures, and criteria for assessment of the field experiences. [Criterion 2.3(2)]
10. Reactivate the Family and Consumer Sciences Student Association so that students have opportunity to participate in a student organization which reaches across all degree programs. [Criterion 3.2(6)]
11. Update current advisement practices to ensure that students receive sufficient attention from the Unit for program and course selection as well as for career information. [Criterion 4.4(4)]

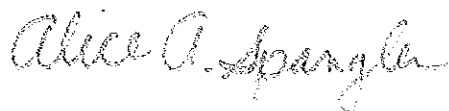
Actions taken in response to these recommendations are to be described in the Unit's first interim report which shall be submitted in year three (2016) of accreditation. You will receive notification of the specific date the report will be due to arrive in the Office of Accreditation for consideration in the Council's subsequent meeting.

Accreditation is granted by the Council for Accreditation for a period of ten years. Any extension and/or provisional accreditation periods are counted as part of the ten year period. Therefore, this accreditation expires Fall 2023. The next Self-Study Report will be due September 1, 2022

When accreditation is granted, the Unit is eligible to use the AAFCS Seal of Accreditation. This seal indicates that the Unit has been found to meet or exceed stated criteria and can be used in all communications, both print and electronic. You will be sent an electronic file containing the seal graphic with protocol for use information.

Members of the Council for Accreditation join us in congratulating you and the faculty on the quality of programs offered by the Department of Consumer and Family Studies/Dietetics. This comes with our good wishes for continued success of the programs.

With best wishes,



Alice Spangler, Ph.D., CFCS  
Chair, Council for Accreditation



Gay Nell McGinnis, CFCS, Director  
Credentialing, Professional Development, and  
Research