

**SAN FRANCISCO STATE UNIVERSITY
UNIVERSITY ACADEMIC ASSESSMENT ADVISORY COMMITTEE (UAAAC)
ANNUAL REPORT 2008-2009**

I. Executive Summary:

The University Academic Assessment Advisory Committee was established by Academic Senate Policy #S99-206 on April 27, 1999. Therefore, this is the tenth year of operations for the committee. The members are to include representatives from:

Academic Program Review Committee, Curriculum Review and Approval Committee, Academic Affairs, Associated Students (undergraduate and graduate), Graduate Council, General Education Council, Creative Arts, Behavioral and Social Sciences, Business, Education, Ethnic Studies, Extended Learning, Health and Human Services, Humanities, Library, Science and Engineering, Student Affairs.

II. Charge to the Committee:

The charge of the University Academic Assessment Advisory Committee is to provide a channel for communication, advice, and liaison among Academic Affairs, the Academic Senate, and the faculty on academic assessment. For the purposes of this charge, academic assessment is defined as the use of quantitative and qualitative methods and measures to evaluate the process and outcomes of student learning.

III. Membership of the Committee

This is the second year that no one was appointed from Student Services Professionals (Student Affairs). It also has been very problematic to obtain undergraduate and graduate representatives from Associated Students for UAAAC during the past several years. No one was appointed to represent Graduate Council.

IV. Activities of the Year:

- UAAAC met three times during the Fall 2008 and three times during Spring 2009 semesters.

Actions:

- **Elected co-chairs of UAAAC**
Members elected UAAAC co-chairs, Dr. Sandra Radtka and Dr. Katherine Naff, at its first meeting.
- **UAAAC webpage on APEE's website** <http://academic.sfsu.edu/ap ee/ap ee assess/>
UAAAC's annual report for 2007-08 and list of UAAAC members for 2008-09 were added to UAAAC's webpage on APEE's website. UAAAC will continue to periodically monitor this webpage and add or delete contents.
- **College Assessment Coordinators**
At UAAAC's first meeting in the Fall 2008, Linda Buckley reported that Provost John Gemello agreed to have each college appoint a faculty member as assessment

coordinator to work with their college. They were given release time for this role (one course release per semester). The position of Assessment Director at the University level previously held by Michael Bishow was eliminated. The Assessment Director had been a non-voting member of UAAAC and actively involved in bringing items for discussion to meetings. The question was raised as to the role that UAAAC should take in light of this new model. It was recommended that UAAAC re-examine its' charge, responsibilities and membership in Academic Senate Policy S99-206.

- **Proposed Changes to Academic Senate Policy S99-206**

UAAAC co-chairs met with Shawn Whalen, President of the Academic Senate, to discuss his ideas on changes to UAAAC's charge, responsibilities and membership given the hiring of College Assessment Coordinators. Dr. Whalen also met with UAAAC members to share his ideas on potential changes to Academic Senate Policy S99-206 that established UAAAC in 1999. Linda Buckley, Associate Vice President for Academic Planning and Educational Effectiveness, also met with UAAAC members to share her ideas on potential changes to the charge and responsibilities of UAAAC. Based on input from Dr. Whalen and Dr. Buckley, UAAAC proposed the following changes to Academic Senate Policy S99-206:

1. Add "the College Assessment Coordinators" to line 2 of the Charge.
2. Insert "the Academic Senate" for bullet six after "Advise" under Responsibilities
3. Delete the fifth bullet under Responsibilities "identify ways of assisting faculty in the area of academic assessment"
4. Add a new bullet at the end of Responsibilities "Advise and make recommendations to the College Assessment Coordinators on academic assessment priorities, activities and policies."
5. Under membership, delete "undergraduate" and "graduate" so there is "One student representative designated by the President of the Associate Students"
6. Delete "Coordinator of Academic Assessment (ex officio, non-voting)" and substitute with "One representative from College Assessment Coordinators (ex officio, non-voting)"
7. Delete "Committee members shall serve two-year renewable terms" and substitute with "Terms: Representatives of the Colleges, University Library and Student Services Professionals will serve 2 year staggered terms. The other representatives will serve 1 year terms."

These changes were submitted to Dr. Whalen in mid-March 2009 to be reviewed by the Executive Committee and assigned to one of the standing committees.

- **Development of General Education Assessment Plan**

Dr. Susan Shimanoff, chair of the Graduation Requirement Task Force (GRTF) and Dr. Gail Evans, Dean, Undergraduate Studies met with UAAAC to ask if UAAAC would be willing to work with GRTF on the development of a General Education Assessment Plan. This plan would be based on the new six baccalaureate goals recently approved by the Academic Senate and the new student learning outcomes

being developed by GRTF. UAAAC recommended that it participate with GRTF in the development of a General Education Assessment Plan with assistance from Drs. Buckley, Shimanoff, and Evans. This process will begin by reviewing other university's General Education (GE) Assessment Plans. California State University at Monterey's GE assessment plan was reviewed at the last meeting in the Spring 2009. UAAAC found that it did not have a comprehensive assessment of general education. Information on the use of e-portfolios for GE assessment was also presented by Ruth Cox, Ph.D. from SFSU's Health Education and Academic Technology.

V. Agenda for the Coming Year:

- Elect chair of UAAAC at first meeting.
- Continue review and development of UAAAC webpage on APEE's website.
- Follow-up on Academic Senate approval of proposed changes to Academic Senate Policy S99-206
- Continue to work on the development of the General Education Assessment Plan with GRTF:
 - Review San Jose State University's General Education Assessment Plan with input from Dr. Evans at the first meeting in the Fall 2009
 - Review General Education Assessment Plans from several additional universities
- Consult with Dr. Buckley on assessment agenda items for review and input by UAAAC.

University Academic Assessment Advisory Committee Members forwarding this May 2009 report to the Academic Senate:

Education	Barbara Ford	_____
BSS	Katherine Naff, co-chair	_____
Creative Arts	Mario Laplante	_____
Sci & Eng	James Lockhart	_____
Business	Theresa Roeder	_____
Extended Learning	Jim Bryan	_____
HHS	Sandra Radtka, co-chair	_____
Humanities	Amy Kilgard	_____
Ethnic Studies	Serie McDougal	_____
Library	Mira Foster	_____
Academic Affairs	Linda Buckley	_____
APRC	Brian Beatty	_____
CRAC	Vinay Shrivasta	_____
GEC	Barbara Ford	_____
Graduate Council	Vacant	
Student Affairs	Vacant	
Assoc. Students (grad)	Vacant	
Assoc. Students (undergrad)	Vacant	