

**SAN FRANCISCO STATE UNIVERSITY
UNIVERSITY ACADEMIC ASSESSMENT ADVISORY COMMITTEE (UAAAC)
ANNUAL REPORT 2010-2011**

I. Executive Summary:

The University Academic Assessment Advisory Committee was established by Academic Senate Policy #S99-206 on April 27, 1999. Therefore, this is the twelfth year of operations for the committee. The members are to include representatives from:

Academic Program Review Committee, Curriculum Review and Approval Committee, Academic Affairs, Associated Students (undergraduate and graduate), Graduate Council, General Education Council, Creative Arts, Behavioral and Social Sciences, Business, Education, Ethnic Studies, Extended Learning, Health and Human Services, Humanities, Library, Science and Engineering, Student Affairs.

II. Charge to the Committee:

The charge of the University Academic Assessment Advisory Committee is to provide a channel for communication, advice, and liaison among Academic Affairs, the Academic Senate, and the faculty on academic assessment. For the purposes of this charge, academic assessment is defined as the use of quantitative and qualitative methods and measures to evaluate the process and outcomes of student learning. This year the Committee was specifically charged with continuing to develop and implement the method of evaluation for the new requirements for attaining a bachelor's degree.

III. Membership of the Committee

It has been very difficult to obtain representatives to this committee from all non-college positions. This is the fourth year that no one was appointed from Student Services Professionals. It also has been very problematic to obtain undergraduate and graduate representatives from Associated Students for UAAAC during the past several years. This year we were also unable, despite repeated attempts to rectify this, to obtain a representative from the College of Behavioral and Social Sciences. We hope to have full representation in the future.

IV. Activities of the Year:

- UAAAC met twice during Fall 2010 and twice during Spring 2011 semesters.

Actions:

- **Elected chair of UAAAC.** Dr. Amy Kilgard was elected chair at its first meeting.
- **Development of General Education Assessment Plan.** In fall 2010 and spring 2011 members discussed implementation of the GE Assessment Plan for the new B.A.
 - UAAAC discussed the timeline for implementation and expectations for how UAAAC might participate in the process.

- UAAAC invited Shawn Whalen and Gail Evans to meet with us to discuss our participation in the new committees (Baccalaureate Requirements Committee (BRC) and its subcommittees).
 - Amy Kilgard met with Trevor Getz and the APC to discuss UAAAC representation on the BRC.
 - UAAAC members met with WASC during their site visit to discuss ongoing university assessment activities.
 - UAAAC was appointed a seat on the new BRC. Amy Kilgard was elected to be the representative to BRC from UAAAC for year 2011-2012.
 - UAAAC reviewed the new Academic Senate syllabus policy and discussed how GE assessment might relate to the policy.
 - UAAAC discussed developing models within the colleges for model syllabi and assessment plans.
- **Developed a standard meeting time for future meetings.** UAAAC established a standard meeting time of the first Thursday of every month during fall and spring semesters from 1-2pm. We reported this time to the Academic Senate office and they updated the website with this information.

V. Agenda for the Coming Year:

- Elect chair of UAAAC at first meeting.
- Review UAAAC webpage on APEE's website at first fall meeting.
- Continue to use iLearn site for committee discussion.
- Continue to work on the development of the General Education Assessment Plan with BRC and its subcommittees.
- Develop model assessment plans and templates for assessment components of GE course proposals in consultation with the BRC.
- Consult with appropriate parties to develop online assessment tool for GE classes.
- Consult with Dr. Buckley on assessment agenda items for review and input by UAAAC.

University Academic Assessment Advisory Committee Members forwarding this May 2011 report to the Academic Senate:

Education	Barbara Ford	_____
Creative Arts	Jane Veeder	_____
Sci & Eng	Tom Holton	_____
Business	Theresa Roeder	_____
Extended Learning	Jim Bryan	_____
HHS	Diane Allen	_____
Humanities	Amy Kilgard, chair	_____
Ethnic Studies	Grace Yoo	_____
Library	Mira Foster	_____
Academic Affairs	Linda Buckley	_____
GEC	Barbara Ford	_____
BSS	Vacant	
APRC	Vacant	
Graduate Council	Vacant	
Student Affairs	Vacant	
Assoc. Students (grad)	Vacant	
Assoc. Students (undergrad)	Vacant	