SAN FRANCISCO STATE UNIVERSITY
UNIVERSITY ACADEMIC ASSESSMENT ADVISORY COMMITTEE (UAAAC)
ANNUAL REPORT 2011-2012

I. **Executive Summary:**
The University Academic Assessment Advisory Committee was established by Academic Senate Policy #S99-206 on April 27, 1999. Therefore, this is the thirteenth year of operations for the committee.

The members are to include:
One faculty representative elected by each of the colleges; one faculty representative elected by the University Library; one faculty representative elected by the Student Services Professionals; The Chair or designee from Academic Program Review Committee, from Curriculum Review and Approval Committee, from the General Education Council, and from the Graduate Council; one graduate student and one undergraduate student as designated by the President of the Associated Students; one representative appointed by the Provost; and the Coordinator of Academic Assessment (ex officio, non-voting).

At the last meeting of the semester, the committee submitted a description/discussion of possible student learning outcomes and associated levels of Bloom's Taxonomy mastery for all students at the GE level and at the major/program level to the Baccalaureate Requirements Committee for review. We anticipate that this document will serve as the foundation for some assessment activities for the new GE. We also spent time this year discussing with the Academic Assessment Coordinator several of the annual assessment reports from departments and programs. We educated ourselves to become sounding boards for our constituents as they negotiate the assessment report process.

II. **Charge to the Committee:**
The charge of the University Academic Assessment Advisory Committee is to provide a channel for communication, advice, and liaison among Academic Affairs, the Academic Senate, and the faculty on academic assessment. For the purposes of this charge, academic assessment is defined as the use of quantitative and qualitative methods and measures to evaluate the process and outcomes of student learning.

III. **Activities of the Year:**
- UAAAC met three times during Fall 2011 and four times during Spring 2012 semesters.

Actions:

- **Elected chair of UAAAC**. Dr. Amy Kilgard was elected chair at its first meeting.

- **Discussion of General Education Assessment Plan.** In fall 2011 and spring 2012 members discussed the realities and constraints of constructing an assessment plan for the new General Education Program.

- Amy Kilgard served on the BRC in an advisory role to discuss assessment with them and to bring possible concerns to the BRC.
- UAAAC discussed the lack of SLOs at the GE program level and Baccalaureate level. While the new Baccalaureate requirements plan has clear educational goals, there are no SLOs for these levels. UAAAC has spent most of the year trying to find a way to include manageable SLOs.
- UAAAC proposed minimum level of cognitive or affective learning for G.E.
- UAAAC presented their table to the BRC for discussion and possible further action.

- **Discussion of Department and Program Annual Assessment Reports**
  - Academic Assessment Coordinator Linda Buckley requested assistance from the members of UAAAC to give her feedback on several of the annual assessment reports she receives from departments and programs.
  - Committee members became more educated about the variety of possible assessment projects happening in different departments and programs.
  - Committee members made several suggestions to Linda Buckley for helping programs close the assessment loop between their reporting and developing new outcomes for students.

IV. Agenda for the Coming Year:
- Elect chair of UAAAC at first meeting.
- Elect representative to attend BRC as a representative from UAAAC.
- Continue to use iLearn site for committee discussion.
- Continue to work on the development of the General Education Assessment Plan with BRC and its subcommittees.
- Develop model assessment plans and templates for assessment components of GE course proposals in consultation with the BRC.
- Consult with appropriate parties to develop online assessment tool for GE classes.
- Consult with Dr. Buckley on assessment agenda items for review and input by UAAAC.

V.   Signature Page and Roster:

University Academic Assessment Advisory Committee Members forwarding this May 2012 report to the Academic Senate:

Diane Allen, HHS, Physical Therapy, 11-13 _____

Mary Ann Begley, Student Services Prof, 11-13 _____

Linda Buckley, Academic Assessment Coordinator _____

Robert Keith Collins, ETS, American Indian Studies, 11-13_____

Mira Foster (Fall 2011), Library, Library, 11-13 _____

Amy Kilgard, chair, L&CA, Comm Studies, 11-13 _____

Nancy Rabolt, Provost Appt., Consumer & Family, 11-13 _____

Theresa Roeder, BUS, Decision Sciences, 10-12 _____

Kendra Van Cleave (Spring 2012 replacement for library) _____

Tom Holton, COSE, Engineering, 10-12 (never attended nor communicated with us this year)

GEC	Vacant
Education	Vacant
APRC	Vacant
Graduate Council	Vacant
Assoc. Students (grad)	Vacant
Assoc. Students (undergrad)	Vacant

VI.   Regular Meeting Time and Location

UAAAC meets the first Thursday of every month in the fall and spring semesters from 1-2pm, usually in ADM 448. The meeting place is arranged through Linda Buckley's office.