

**SAN FRANCISCO STATE UNIVERSITY
UNIVERSITY ACADEMIC ASSESSMENT ADVISORY COMMITTEE (UAAAC)
ANNUAL REPORT 2005-2006**

I. Executive Summary:

The University Academic Assessment Advisory Committee was established by Academic Senate Policy #S99-206 on April 27, 1999. Therefore, this is the seventh year of operations for the committee. The members are to include representatives from:

Academic Program Review Committee, Curriculum Review and Approval Committee, Academic Affairs, Associated Students (undergraduate and graduate), Graduate Council, General Education Council, Creative Arts, Behavioral and Social Sciences, Business, Education, Ethnic Studies, Extended Learning, Health and Human Services, Humanities, Library, Science and Engineering, Student Affairs, Assessment Coordinator from Academic Planning and Assessment (non-voting member)

II. Charge to the Committee:

The charge of the University Academic Assessment Advisory Committee is to provide a channel for communication, advice, and liaison among Academic Affairs, the Academic Senate, and the faculty on academic assessment. For the purposes of this charge, academic assessment is defined as the use of quantitative and qualitative methods and measures to evaluate the process and outcomes of student learning.

III. Membership of the Committee

The chair spent the Fall 2005 semester trying to fill five vacant positions on the committee. By the end of Spring 2006, two positions still remained vacant: 1. undergraduate student representative from Associated Students; 2. graduate student representative from Associated Students.

IV. Activities of the Year:

- UAAAC met monthly during the Fall 2005 and Spring 2006 semesters.

Actions:

- **Assessment Resources Website:**
 - The development of a multi-layered website with links to assessment information at <http://www.sfsu.edu/~acadplan/shortcuts.htm> continued during Fall 2005 and Spring 2006 semesters. Don Casella, who has a part-time position in the Academic Planning and Assessment (APA) office, continued to coordinate the development of this website with assistance and feedback from UAAAC. Links to assessment resources that might be useful to faculty, academic administrators and staff continued to be submitted to Don by UAAAC members to add to the website. Examples of assessment instruments, tools, and scoring rubrics used in departments at SFSU were also obtained by UAAAC as additions to the website. This website will be revised

during the summer by Don Casella and will focus on serving as a resource for faculty doing program assessment.

- Colleges and departments were notified by UAAAC about the availability of this website and encouraged to submit assessment links and materials.

- **Review of drafts of Guidelines for the Sixth Cycle of Academic Program Review and Indicators and Standards of Indicators of Graduate Program Quality and Sustainability**
 - UAAAC members provided individual feedback on the drafts of these two documents during Fall 2005. Because of the deadlines for input on these documents, UAAAC was unable to provide feedback as a committee.

- **Review of Academic Senate policy S02-217 on Academic Assessment**
 - This policy approved by the Academic Senate needs to be reviewed for changes by UAAAC every three years. UAAAC reviewed the policy and no major changes were recommended. One minor change related to deleting the number for the cycle for academic program review was recommended to the Academic Policies Committee.

- **Position for Vice President for Assessment and Education Effectiveness**
 - UAAAC members participated in group interviews for four candidates for the position of Vice President for Assessment and Education Effectiveness (VPAEE) during October and November 2005. Feedback on these candidates was provided to the Search Committee. UAAAC welcomed the newly hired VPAEE, Linda Buckley, to its meeting in February 2006. At UAAAC's meeting in May 2006, Linda Buckley presented several ideas for future work of this committee.

- **Survey to Evaluating the Effectiveness of SFSU Assessment Activities**
 - UAAAC conducted an on-line survey of all SFSU faculty to obtain faculty attitudes on the effectiveness of SFSU's program assessment activities at the undergraduate level in November/December 2005. Don Casella analyzed the results of this faculty survey and submitted a PowerPoint presentation on the findings to UAAAC in February 2006. UAAAC discussed and reviewed the findings at its March and April meetings and developed a draft of a report at the May meeting.
 - UAAAC originally had intended to evaluate the effectiveness of program assessment activities at both the undergraduate and graduate level without distinguishing between these program levels. Dr. Ann Hallum, Dean of the Graduate Division, indicated a preference to separately examine graduate program assessment. So UAAAC's survey focused on undergraduate program assessment activities. The Graduate Division will examine graduate program assessment activities at a later date.

- **UAAAC Report from Survey on Evaluating the Effectiveness of SFSU Assessment Activities at Undergraduate Level**

- UAAAC drafted a report that included a brief summary of the survey's findings and recommendations based on the results at its May meeting. A revised draft of the report will be reviewed at UAAAC's September 2006 meeting. The final report will be made available to all SFSU faculty on UAAAC's Assessment Resources website in late September 2006. It will also be distributed to Provost Gemello, Dr. Linda Buckley, Dr. Barbara Holzman, Dr. Caran Colvin and all college deans in late September 2006.
- **Recommendations for 6th Cycle Handbook on Academic Program Review**
 - UAAAC reviewed the Indicators and Standards of Graduate Program Quality and Sustainability and provided written feedback to Oswaldo Garcia on incorporating ongoing program assessment into the first draft of the 6th Cycle Handbook of Academic Program Review.

V. Agenda for the Coming Year:

- First UAAAC meeting is scheduled for Friday, September 15, 2006.
- Elect chair of UAAAC at first meeting on September 15.
- Finalize report on faculty attitudes on the effectiveness of undergraduate program assessment activities and distribute report in late September 2006
- Review revisions to the Assessment Resource website and continue development of it with assistance from Don Casella in the Academic Planning and Assessment office
- Review draft of 6th Cycle Handbook on Academic Program Review after its development during summer 2006 and provide feedback
- Coordinate future activities of UAAAC with Linda Buckley and Barbara Holzman

University Academic Assessment Advisory Committee Members forwarding this May 2006 report to the Academic Senate:

Education	Ming-yeh Lee	_____
BSS	Kathy Naff	_____
Creative Arts	Randy Rutsky	_____
Ethnic Studies	Ben Kobashigawa	_____
Sci & Eng	Norm Owen	_____
Business	Bill Perttula	_____
Extended Learning	Richard Kay	_____
HHS	Sandra Radtka, chair	_____
Humanities	Mark Roberge	_____
Library	Pam Howard	_____
Academic Affairs	Sung Hu	_____
Assess. Coordinator	Barbara Holzman	_____
APRC	Genie Stowers	_____
CRAC	Shy-Sheng Liou	_____
GEC	Susan Shimanoff	_____
Graduate Council	Lisa White	_____
Student Affairs	Patricia Davis	_____
Assoc. Students (grad)	No representative	
Assoc. Students (undergrad)	No representative	